

Conditional Admission Request Letter

Subject: Provisional Admission Request

Dear [Admission Officer Name],

I am writing to request provisional admission to [School/College Name] for [Child/Student Name] in [Grade/Course]. We understand that the final approval will be subject to submission of [Documents/Requirements] by [Deadline].

We hope for your understanding and approval of this provisional application.

Sincerely,

[Your Name]

[Contact Information]

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