

Rental Property Advance Refund Email Template

Subject: Hey - Need My Advance Back

Hi [Landlord Name],

Hope you're doing well! I wanted to reach out about getting my advance rent payment back. I paid \$[Amount] on [Date] for the apartment at [Address], but unfortunately my job situation changed and I won't be moving in after all.

I know this is short notice, but I was hoping we could work something out since I haven't moved in yet and you can easily rent it to someone else. I really need that money back to cover my current expenses.

Let me know what you think - I'm flexible on timing but would really appreciate getting this sorted out soon.

Thanks so much!

[Your Name]

[Phone]

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