

Formal professional agreement between two parties for business or legal purposes

Dear [Party A Name] and [Party B Name],

This letter serves as a formal agreement between [Party A] and [Party B] regarding [subject of agreement]. Both parties have discussed and mutually agreed upon the following terms and conditions:

1. [Term 1]
2. [Term 2]
3. [Term 3]

The agreement is effective from [Start Date] and shall remain in force until [End Date] unless terminated earlier by mutual consent.

Both parties acknowledge and accept the terms outlined above by signing below.

Sincerely,

[Party A Representative Name]

[Title]

[Party B Representative Name]

[Title]

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