

Termination by mutual consent

Subject: Termination of Agreement by Mutual Consent

Dear [Recipient Name],

We hereby confirm that both parties have agreed to terminate the agreement dated [agreement date], effective [termination date]. This decision has been mutually agreed upon due to [reason].

We thank you for your collaboration and wish you success in your future endeavors.

Best regards,

[Your Name]

[Position]

[Organization Name]

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