

Immediate Termination of Agreement

Subject: Immediate Termination of Agreement

Dear [Recipient Name],

This message serves as urgent notice that our agreement dated [Agreement Date] is terminated immediately due to [Reason, e.g., breach of terms]. All related activities must cease at once, and any outstanding matters should be resolved within [Number] days.

We regret having to take this step, but the circumstances leave no alternative. Please acknowledge receipt of this message as soon as possible.

Sincerely,

[Your Name]

[Company Name]

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