

Official apology to traffic authorities

Dear Officer,

Subject: Apology for Speeding Violation [Ticket Number]

I am writing to sincerely apologize for exceeding the speed limit on [Date] at [Location]. I acknowledge my mistake and take full responsibility for my actions.

I assure you that this was an isolated incident, and I have taken measures to ensure safe driving in the future. I respectfully request leniency and will fully comply with any penalties imposed.

Thank you for your understanding.

Sincerely,

[Your Name]

[Address]

[Contact Information]

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