Formal Authorization Request

Subject: Application for Official Permission

Dear [Recipient's Name],

I am formally applying for permission to [activity/purpose] on [date]. I have attached all supporting documents and will comply with any regulations or requirements necessary for approval.

Kindly review and provide your consent at your earliest convenience.

Sincerely,

[Your Name]

Get more templates here:

https://www.lettersandtemplates.com/letters/application-for-permission-letter