

Friendly and Encouraging Digital Approval

Subject: Your Purchase Request is Green-Lit!

Hello [Recipient Name],

We're excited to let you know that your request for [Item/Service] has been approved! Go ahead and make the purchase, and let us know if you need any support during the process.

Thanks for keeping things moving efficiently!

Warm regards,

[Your Name]

[Company Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/approval-letter-for-purchase>