

Official government auction notification

Subject: OFFICIAL NOTICE - Winning Bid Acceptance

GOVERNMENT SURPLUS AUCTION

DEPARTMENT OF [AGENCY NAME]

Dear [Bidder Name],

This letter serves as official notification that your bid submission #[Number] dated [Date] has been accepted for the following surplus property:

Item: [Description]

Bid Amount: \$[Amount]

Location: [Facility/Address]

IMPORTANT REQUIREMENTS:

- Payment must be made within 10 business days via certified funds
- All items sold "as-is" with no warranties or guarantees
- Removal must be completed within [Timeframe] at buyer's expense
- Valid identification required for all transactions

Contact our surplus property office at [Phone] between 8:00 AM and 4:30 PM, Monday through Friday, to arrange payment and pickup.

This acceptance is contingent upon compliance with all terms and conditions outlined in the auction notice.

Respectfully,

[Official Name]

[Title]

[Department/Agency]

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