

Audit Acceptance Letter for Nonprofit Organization

Subject: Appointment of Auditor for [Nonprofit Name]

Dear [Auditor's Name],

On behalf of the Board of Directors of [Nonprofit Organization Name], I am pleased to confirm our acceptance of your proposal to serve as the external auditor for the fiscal year ending [Date].

We appreciate your willingness to support our commitment to accountability and transparency.

Please liaise with our finance committee to arrange access to the required documents and to plan the audit schedule.

Thank you once again for your service.

Sincerely,

[Your Name]

[Title/Board Position]

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