

Provisional Audit Acceptance Letter

Subject: Provisional Acceptance of Audit Engagement

Dear [Auditor's Name],

We are pleased to provisionally accept your engagement for conducting the audit of our accounts for [Year]. This acceptance is subject to the final approval of our Board of Directors at the upcoming meeting scheduled on [Date].

In the meantime, you may begin preliminary preparations to ensure timely commencement once approval is finalized.

Sincerely,

[Your Name]

[Your Position]

Get more templates here: <https://www.lettersandtemplates.com/letters/audit-acceptance-letter>