

Quick Passport Collection Email

Subject: Authorization to Collect Passport

Dear Sir/Madam,

I authorize [Authorized Person Name] to collect my passport (Number: [Passport Number]) on my behalf.

Attached are copies of our IDs.

Thanks,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/authorisation-letter-to-collect-passport>