

Authorization for a family member to access bank account

Subject: Authorization for Bank Account Access

Dear [Bank Manager's Name],

I am writing to formally authorize my [Relationship], [Authorized Person's Name], to operate my bank account [Account Number] on my behalf. This includes handling deposits, withdrawals, and receiving account statements.

This is necessary as I am currently [Reason, e.g., traveling abroad, unwell]. Your kind assistance in allowing [Authorized Person's Name] to manage my account is greatly appreciated.

Thank you for your understanding and support.

Sincerely,

[Your Name]

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