

Official formal authorization letter

Subject: Authorization to Operate Bank Account

To Whom It May Concern,

I, [Your Name], holder of account number [Account Number] at [Bank Name], authorize [Authorized Person's Name] to conduct all banking transactions on my behalf, including deposits, withdrawals, and account inquiries.

This authorization is effective from [Start Date] and will continue until revoked in writing.

Please extend full cooperation to the authorized person.

Sincerely,

[Your Name]

[Signature]

[Date]

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