

Authorization Email to a Friend for Birth Certificate Pickup

Subject: Please Collect My Birth Certificate

Hey [Friend's Name],

I hope you're doing great. I just wanted to ask a favor – could you please collect my birth certificate from the municipal office this week? I've already submitted the application, and all that's left is the collection.

I've written a short authorization letter and attached a copy of my ID for verification. Just show these when you go. Thanks a lot for helping me out!

Best,

[Your Name]

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