

Authorization Letter for Parent to Collect Child's Birth Certificate

Subject: Authorization to Collect My Child's Birth Certificate

Dear Registrar,

I am writing to authorize my spouse, [Spouse's Name], to collect the birth certificate of our child, [Child's Name], born on [Date of Birth], on my behalf. Due to [reason, e.g., medical recovery, travel], I am unable to appear in person.

Attached are copies of both our identification cards and the child's birth details for verification purposes. Please allow my spouse to complete the collection process without delay.

Thank you for your kind assistance.

Yours sincerely,

[Your Name]

[Contact Information]

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