

Authorization letter to obtain official clearance

Subject: Authorization to Process Clearance

To Whom It May Concern,

I, [Your Name], authorize [Authorized Person's Name] to act on my behalf to complete all necessary clearance procedures with [Government Department]. This includes submission, signing, and collection of official documents.

Kindly provide the required assistance to [Authorized Person's Name].

Regards,

[Your Name]

[Address / Contact Information]

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