

Temporary authorization for clearance processing

Subject: Provisional Authorization for Clearance

Dear [Recipient Name],

I, [Your Name], provisionally authorize [Authorized Person's Name] to handle my clearance requirements until [End Date]. This includes processing, submitting, and signing relevant forms.

Please provide your support to [Authorized Person's Name] during this period.

Best regards,

[Your Name]

[Designation]

[Company/Organization Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/authorization-letter-for-clearance>