

Corporate authorization to collect payment

Subject: Business Authorization to Collect Payment

To Whom It May Concern,

On behalf of [Company Name], I, [Your Name], authorize [Authorized Person's Name and Position] to collect the payment of [Amount] from [Client/Organization] on [date].

The authorized person will present company identification at the time of collection. Kindly facilitate the release of funds as per our agreement.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Designation]

[Company Name]

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