

Permission to share employment details

Subject: Employment Verification Authorization

Dear [HR/Employer Name],

I, [Employee Name], authorize [Current/Formal Employer] to release my employment verification details including job title, dates of employment, and performance to [Recipient Name or Organization].

This authorization is effective immediately and valid for [Duration].

Thank you for your assistance in this matter.

Regards,

[Employee Name]

[Contact Information]

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