

Friendly and Professional Letter for Existing Customers

Dear [Applicant Name],

As a valued customer of [Bank Name], you are pre-approved for an auto loan of [Approved Amount] to purchase your next vehicle.

This offer is valid until [Expiration Date] and is subject to confirmation of current financial details.

Contact your account manager to finalize the loan and enjoy special benefits for loyal customers.

Sincerely,

[Account Manager Name]

[Bank Name]

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