

Emotional and appreciative resignation letter for board service

Subject: With Gratitude – Resignation from Board

Dear [Board Chairperson],

It is with a heavy heart that I submit my resignation from the board of [Organization Name], effective [Last Working Day]. Serving on the board has been one of the most rewarding experiences of my professional life.

Due to [reason, e.g., personal circumstances or health], I must step back, but I will always cherish the relationships and accomplishments achieved together. I remain committed to supporting the organization in other capacities.

Warm regards,

[Your Name]

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