

Joint Venture Agreement Letter

Subject: Joint Venture Proposal for [Project Name]

Dear [Company Representative],

Further to our recent meetings, [Your Company] is pleased to propose a joint venture with [Partner Company] to pursue [specific project/opportunity]. We believe this collaboration will leverage our combined expertise and resources to achieve objectives that neither company could accomplish independently.

The proposed joint venture structure includes: equal equity participation (50/50), shared management responsibilities, and proportional profit distribution. Each company will contribute [specific contributions: capital, technology, personnel, etc.]. The venture will operate as [legal structure] with a dedicated management team comprising representatives from both organizations. Key milestones include: project initiation by [date], operational launch by [date], and anticipated break-even by [date]. We estimate total investment requirements of [amount], to be funded equally by both parties.

We have prepared comprehensive documentation including financial projections, operational plans, and legal framework. We propose meeting on [date] to discuss this proposal in detail and address any questions.

Please confirm your interest and availability for further discussions.

Best regards,

[Your Name]

[Your Title]

[Your Company]

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