

Quick recommendation for reliable business vendors

Subject: Great supplier recommendation

Hi Mark,

Quick note about that supplier issue you mentioned yesterday. You should definitely reach out to Thompson Supply Co – they've been our go-to for office supplies and equipment for the past five years.

What makes them special? First, their customer service is top-notch. Whenever we've had issues (which is rare), they fix them immediately. Second, their prices are competitive, and they often beat quotes from bigger suppliers. Third, they actually care about small businesses like ours.

Last month, they helped us set up a just-in-time delivery system that freed up storage space and improved our cash flow. They also caught an ordering error that would have cost us hundreds of dollars.

Contact person is Lisa at thompson@supplyCo.com or call (555) 444-3333. Tell her I referred you – they usually offer a discount for referrals.

Let me know how it goes!

Best,

Kevin

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