

Serious tone cancellation due to emergency

Subject: Emergency Class Cancellation

Dear Students,

Due to unforeseen emergency circumstances, the [Course Name] class scheduled on [Date] at [Time] is cancelled. The health and safety of our students remain our top priority.

Please await further communication regarding the rescheduling of this class.

Thank you for your cooperation.

Sincerely,

[Instructor's Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/class-cancellation-letter>