

Military Service Deferral/Withdrawal Letter

Subject: Admission Deferral Request - Military Service Commitment

Dear Admissions Committee,

I am honored to have been accepted to [University Name] for the [Fall/Spring] [Year] semester. However, I must request either a deferral or withdrawal due to my commitment to serve in the [Branch of Military].

I have been accepted into [specific program/academy] and my service commitment begins [date]. This opportunity to serve my country is both an honor and a responsibility I cannot defer.

If your institution offers admission deferrals for military service, I would be grateful to reserve my place for [specific future semester]. If deferral is not available, I will need to formally withdraw but would appreciate the opportunity to reapply after completing my service.

I hope you understand the importance of this commitment and will support my decision to serve. Please advise on the best path forward to maintain my relationship with your institution.

Thank you for your service to education and your understanding of my service to country.

Patriotically yours,

[Your Full Name]

[Military Service Information]

[Contact Information]

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