

Transfer Acceptance Confirmation Email

Subject: Acceptance of Transfer Admission Offer - [Your Name]

Dear Admissions Office,

I am delighted to accept the offer of transfer admission to [University Name] for the [semester] semester. Thank you for this wonderful opportunity to continue my education at your esteemed institution.

As requested, I confirm my intent to enroll as a transfer student in the [College/School Name] majoring in [major]. I understand that I must complete the following steps by [deadline]:

Submit enrollment deposit of [amount]

Complete housing application (if applicable)

Submit final official transcripts from [Current University]

Complete orientation registration

[Any other required steps]

I will ensure all requirements are fulfilled by the specified deadlines. Please let me know if there are any additional forms or information needed from me at this time.

I am excited to join the [University Name] community and look forward to contributing to campus life while pursuing my academic goals.

Thank you again for this opportunity.

Sincerely,

[Your Name]

[Student ID Number]

[Contact Information]

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