

# Preliminary Contest Announcement Letter

Subject: Save the Date – Upcoming Contest Announcement

Dear All,

We are delighted to inform you that preparations are underway for our upcoming [Contest Name].

While the final details are still being confirmed, the contest is expected to begin on [tentative start date] and will run through [tentative end date].

This is a preliminary announcement so you can start planning ahead. Full rules, themes, and prize information will be shared in the official announcement soon.

Thank you for your continued support, and stay tuned for further details.

Sincerely,

[Your Name]

[Organization]

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