

Employee Contest Announcement Letter

Subject: Employee Engagement Contest Announcement

Dear Team,

To foster creativity, teamwork, and motivation, we are excited to launch an Employee Contest focused on [theme]. This contest is designed to bring out the best in our team and recognize outstanding efforts.

Participation is voluntary but highly encouraged. Submissions must be received by [deadline].

Winners will be announced during our monthly team meeting, with prizes that reflect our appreciation for your contributions.

We hope everyone will take part and make this contest a fun and engaging experience for all.

Sincerely,

[Manager's Name]

[Company Name]

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