

Counter Job Offer Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Today's Date]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I hope this letter finds you well. I would like to express my sincere gratitude for offering me the position of [Job Title] at [Company Name]. I am thrilled about the opportunity to join your esteemed organization and contribute my skills and expertise to [mention any specific projects or goals mentioned during the interview process].

After careful consideration and deliberation, I have decided to counter your job offer in order to better align the terms with my expectations and circumstances. I believe that the following adjustments will allow me to fully commit to the role and perform at my highest potential:

1. Salary:

While I appreciate the initial salary offer, I would like to request a salary of [Your Desired Salary].

This adjustment takes into account my qualifications, experience, and the current market value for similar positions in the industry.

2. Benefits:

I would like to discuss the possibility of additional benefits, such as an increase in the number of vacation days or flexible working hours. These adjustments will enable me to achieve a better

work-life balance and enhance my overall productivity.

3. Signing Bonus/Relocation Assistance:

Considering the potential expenses associated with relocating or joining a new company, I would appreciate a [Your Desired Amount] signing bonus/relocation assistance to help with the transition.

4. Professional Development Opportunities:

I am enthusiastic about the opportunity to grow and learn within the company. I would appreciate your support in providing resources for attending workshops, conferences, or courses related to my professional development.

I want to reiterate my enthusiasm for the position and my eagerness to contribute to the success of [Company Name]. I believe that these adjustments will allow for a mutually beneficial working relationship.

I am open to further discussion and negotiation regarding the terms and conditions of the offer.

Please let me know a convenient time for us to meet or schedule a call to address any concerns you may have.

Thank you again for offering me this exciting opportunity. I am looking forward to your response and the possibility of joining [Company Name].

Sincerely,

[Your Name]

[Your Signature if sending a physical letter]