Provisional approval message with pending documents

Subject: Conditional Approval of Your Credit Application

Dear [Applicant's Name],

Thank you for submitting your credit application to [Company Name]. We are glad to inform you that your application has been preliminarily approved, subject to the completion of additional documentation.

Please provide us with [list of required documents] at your earliest convenience so we can finalize the process. Once these requirements are fulfilled, your credit line will be activated.

We appreciate your prompt attention and look forward to building a productive relationship with you.

Warm regards,

[Your Name]

[Your Position]

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