Official creditor confirmation letter for audit

Subject: Confirmation of Account Balance for Audit

Dear [Auditor Name],

As requested, we confirm that the account of [Debtor Name] with account number [Account Number] shows an outstanding balance of [Amount] as of [Date]. This information is provided for audit verification purposes and is accurate to the best of our knowledge.

Sincerely,

[Creditor Name]

[Position]

[Company Name]

Get more templates here:

https://www.lettersandtemplates.com/letters/creditors-confirmation-letter-format