

Letter disputing incorrect billing charges

Subject: Dispute of Billing Error on Account

Dear [Billing Department],

I am disputing a charge of [amount] on my account [account number]. According to my records, this amount was incorrectly billed.

Please review my account and provide documentation verifying the charges. Kindly correct any errors and confirm in writing.

Thank you,

[Your Name]

[Address]

[Phone]

[Email]

Get more templates here:

<https://www.lettersandtemplates.com/letters/debt-collection-dispute-letter>