

Professional letter disputing a debt

Subject: Dispute of Debt Notification

Dear [Debt Collection Agency/ Creditor Name],

I am writing to formally dispute the debt referenced in your recent communication dated [date].

According to my records, I do not owe the amount claimed, or the information provided is inaccurate.

Please provide the following documentation to validate the debt:

- Original account statements
- Proof of the debt obligation
- Any contracts or agreements supporting the claim

I request that all collection activities cease until the debt is verified. Please acknowledge receipt of this letter and respond with the requested documentation within 30 days as required by law.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Address]

[Phone]

[Email]

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