Sad Decline Message

Dear [Recipient's Name],

It is with regret that I must decline your invitation to [Event Name] on [Date]. I am truly sorry to miss the occasion as I was looking forward to it. Please know that my thoughts and best wishes will be with you.

Sincerely,

[Your Name]

Get more templates here: https://www.lettersandtemplates.com/letters/decline-invitation-letter