

Formal disagreement letter to employer

Subject: Respectful Disagreement Regarding Recent Decision

Dear [Manager's Name],

I am writing to formally express my disagreement with the recent decision concerning [specific issue, e.g., project allocation, performance review, policy change]. While I understand the reasoning behind this decision, I believe it may not fully consider certain aspects that significantly affect my work and our team's overall performance.

Specifically, [explain your point of disagreement with supporting details, evidence, or examples].

From my perspective, a different approach could lead to a more productive outcome and align better with the goals of our department.

I deeply value our professional relationship and remain committed to my responsibilities. My intention is not to challenge authority but to highlight potential impacts that may have been overlooked. I kindly request that we review this matter again and consider alternative options.

Thank you for taking the time to listen to my concerns. I look forward to discussing this with you further.

Sincerely,

[Your Name]

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