

Termination due to contract expiration

Subject: Non-Renewal of Distribution Agreement

Dear [Distributor's Name],

We are writing to inform you that our distribution agreement, which expires on [Expiration Date], will not be renewed. After reviewing our current and future business objectives, we have decided to pursue a different distribution strategy.

We kindly request that you wrap up all ongoing transactions and return any remaining inventory by [Deadline]. We will ensure that all financial matters are settled in a timely manner.

We are grateful for your contributions and hope our paths may cross again in the future.

Sincerely,

[Your Name]

[Your Position]

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