

Formal Amendment Application

Subject: Amendment Request - Divisible L/C No. [LC Number]

Dear Credit Department,

We formally request an amendment to the above-referenced divisible letter of credit to accommodate changes in our trade arrangement. The original credit requires modification to reflect updated beneficiary allocations and revised shipment schedules.

Specifically, we request the following amendments:

- Reallocation of \$[Amount] from Division A to Division C
- Extension of presentation period for Division B by 30 days
- Addition of partial shipment clause for Divisions D and E

These modifications are necessary due to production delays and revised buyer requirements. All parties have agreed to these changes, and we have obtained written consent from the relevant beneficiaries.

The amended terms will better serve our operational needs while maintaining the security and integrity of the original transaction. We understand that amendment fees will apply and accept the associated charges.

Please process this request at your earliest convenience and provide confirmation of the amended terms.

Sincerely,

[Your Name]

[Position]

[Company Details]

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