

Provisional Endorsement Letter for Temporary Assignment

Subject: Provisional Endorsement for [Employee Name]

Dear [Recipient Name],

This letter serves as a provisional endorsement for [Employee Name] to undertake the temporary assignment of [Assignment Name]. Based on their skills and previous experience, we believe they are well-suited to this role.

This endorsement is valid until [End Date], at which point a formal review will be conducted.

Regards,

[Your Name]

[Position]

[Company/Organization]

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