

Professional farewell letter for colleagues and management

Subject: Farewell and Thank You

Dear Team,

As I conclude my tenure at [Company Name], I want to express my heartfelt gratitude for the support, guidance, and camaraderie I have experienced. Working alongside each of you has been an invaluable learning experience.

I am proud of what we have accomplished together and will cherish the memories and friendships I have built here. My last working day will be [Date], and I hope to stay in touch in the future.

Thank you once again for everything. Wishing you all continued success.

Sincerely,

[Your Name]

[Contact Information]

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