

Informal email to team and colleagues expressing gratitude

Subject: Goodbye and Thanks

Hi Everyone,

I wanted to let you know that I'll be leaving [Company Name] on [Date]. It's been an amazing journey, and I've learned so much working with all of you.

Thank you for the support, laughter, and memories. I hope to cross paths again and will keep in touch!

Best,

[Your Name]

[Email]

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