

Formal Rent Payment Agreement

Subject: Rent Payment Agreement Modification

Dear [Landlord's Name],

I am writing to request a modification to our current rental agreement for [Property Address] regarding payment terms.

Current Situation:

- Monthly rent: \$[Amount]
- Due date: [Day] of each month
- Security deposit: \$[Amount]

Proposed Changes:

I respectfully request to change the payment schedule to [new arrangement - bi-weekly payments, different due date, etc.] due to [brief reason - payroll schedule change, etc.].

New proposed schedule:

- [Payment amount] on [dates]
- Total monthly amount remains \$[Amount]

I understand this requires your approval and am willing to provide additional documentation if needed. This arrangement would help ensure consistent, timely payments and maintain our positive landlord-tenant relationship.

Please let me know if this modification is acceptable or if you'd like to discuss alternative arrangements.

Thank you for your consideration.

Sincerely,

[Your Name]

[Tenant]

[Date]

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