

casual friendly follow-up message

Hi [Client Name],

I hope you're doing well! I just wanted to check in to see if you had any updates regarding our previous discussion. Please let me know if there's anything I can clarify or assist with.

Looking forward to hearing from you soon.

Best regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/follow-up-email-to-client-or-customer>