

Polite follow-up message regarding project proposal review

Subject: Follow-Up on Project Proposal

Hello [Recipient Name],

I am writing to follow up on the proposal I sent on [date] regarding [project name]. Your feedback is important to ensure we are aligned with your requirements.

Please let me know if you need any additional information or clarification.

Best regards,

[Your Name]

Get more templates here: <https://www.lettersandtemplates.com/letters/follow-up-request-letter>