

Farewell Letter to Employees from Manager

Subject: Thank You for the Journey

Dear Team,

As I prepare to leave [Company Name], I want to express my deepest appreciation for the dedication, effort, and creativity you've brought to every project. Leading this team has been one of the most fulfilling parts of my career.

Together, we've faced challenges, celebrated victories, and built something meaningful. I'm confident that your collective talent and determination will continue to drive success. Remember, teamwork and trust are the foundations of progress.

Thank you for making my time here memorable. I wish you all continued growth and happiness.

With gratitude,

[Your Name]

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