

Quick fund transfer email template

Hello [Bank Manager/Recipient Name],

Please transfer [Amount] from my account [Account Number] to the account below:

Beneficiary: [Name]

Account Number: [Number]

Bank: [Bank Name]

IFSC/SWIFT: [Code]

Kindly confirm once the transaction is complete.

Best regards,

[Your Name]

Get more templates here:

<https://www.lettersandtemplates.com/letters/fund-or-momey-transfer-letter-format>