

Provisional Fundraising Letter for Pending Approval

Subject: Request for Preliminary Support

Dear [Recipient Name],

We are in the planning stages of [Project Name], which aims to [describe purpose]. Before final approval, we are reaching out for provisional commitments or pledges to ensure the project can move forward smoothly once approved.

Your early support will help us plan effectively and maximize our impact. We will follow up with formal documentation and detailed plans upon approval.

Thank you for considering this preliminary support.

Sincerely,

[Your Name]

[Position]

[Organization Name]

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