

Heartfelt Goodwill Adjustment Letter

Subject: Request for Goodwill Adjustment Due to Hardship

Dear [Recipient's Name],

I am writing to you with sincerity regarding my account with [Company Name]. Due to unexpected hardships, including [brief description: illness, job loss, family emergency], I missed a payment which has affected my account history.

This situation was temporary, and I have since returned to making consistent payments. I deeply value my relationship with your company and respectfully request a goodwill adjustment to remove this record.

Your understanding and support would mean a great deal to me during this time. Thank you for considering my request.

Sincerely,

[Your Name]

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