

Full Settlement Insurance Claim Letter

Subject: Insurance Claim Settlement Confirmation

Dear [Policyholder Name],

We are pleased to inform you that your claim #[Claim Number] under policy #[Policy Number] has been reviewed and approved. The total settlement amount of [Amount] will be credited to your account within [Number of Days] business days.

This settlement represents full and final payment for your claim. Please retain this letter for your records.

Sincerely,

[Claim Officer Name]

[Insurance Company Name]

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