

Formal Graduation Invitation Letter

Subject: Invitation to Attend Graduation Ceremony

Dear [Recipient Name],

We are honored to invite you to the graduation ceremony of [Graduate Name] from [School/University Name]. Your presence will make the occasion truly memorable.

The ceremony will take place on [Date] at [Time] in [Venue]. Kindly RSVP by [RSVP Date] to confirm your attendance.

We look forward to celebrating this significant milestone together.

Sincerely,

[Sender Name]

[Title/Relation]

[Institution/Organization Name]

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